

**OFFICE OF THE  
KALCHINI PANCHAYAT SAMITI  
KALCHINI, ALIPURDUAR**

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**N.I.T. No. 05/KCN/E-TENDER/ 2021**

**Date: 05/02/2021**

**NOTICE INVITING PRE-QUALIFICATION –CUM-TENDER (E-Procurement)  
E-Tender (Two Cover System)**

For and on behalf of the Kalchini Development Block, the Block Development Officer, Kalchini Development Block invites Tender in Percentage Rates for the following works by two cover System (E-Procurement) from Resourceful and Bonafide Contractors as mentioned in ANNEXURE TO N.I.T. No. **05/KCN/E-TENDER/2021** dated 05/02/2021.

The pre-qualification documents are to be uploaded in two separate folders. One of the folders shall contain Technical documents along with scanned copy of bank challan for Earnest Money and Processing Fee. Financial bids are to be uploaded in another folder.

**ANNEXURE TO N.I.T. No. 05/KCN/E-TENDER/2021 DATED 05/02/2021**

Sl. No.	Name of Work	Amount put to Tender (in Rs.)	Fund	Processing Fee (Not Refundable) (in Rs.)	Earnest Money (in Rs.)	Time allotted for completion from the date of issue of work order	Eligibility of participants
1	Culvert near the house of arun Biswakarma at Kadamtala road Jaigaon I GP snsad No XVIII Part No 52	Rs.7,96,461.00	15 <sup>th</sup> F.C.	Rs.800/-	Rs.16,000.00	90 Days	40% credential of same or similar type of work in a single work within five years from the date of this NIT

- ✓ Intending bidders may download tender documents from e-procurement portal of our website: [www.wbtenders.gov.in](http://www.wbtenders.gov.in) from 08.02.2021, 17:00 Hours to 15.02.2021 upto 17:00 Hours. The pre-qualification bid documents duly filled in all respect may be submitted online before 17:00 hrs (as per server clock) on 15-02-2021.
- ✓ Both Technical bid & Financial Bid are to be submitted concurrently duly signed digitally in the above mentioned portal. The financial offer of the prospective tenderer will be considered only if tender qualifies in the technical bid.

- ✓ The pre-qualification (Technical Bids) documents alone will be opened on **17-02-2021** at **17:00** hours by the Block Development Officer, Kalchini Development Block in presence of intending bidders.
- ✓ Name of Technically qualified bidders will be displayed in the portal and this office notice board on a date & time which will be communicated later on, subject to completion of verification of technical evaluation.
- ✓ The Financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders on a date & time which will be communicated later on and the bid documents of non-qualified will remain unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given online. No individual intimation will be given.
- ✓ **2.00% of the Tendered amount as Earnest Money Deposit (Mentioned in ANNEXURE TO N.I.T. No. 05/KCN/E-TENDER/2021 dated 05/02/2021 )and Processing fees shall be uploaded and submitted as soft copy (Scanned copies of the originals) . The Earnest Money and processing fees as prescribed and mentioned in this NIT must be deposited (separately) by all the tenderers in cash at **Bandhan Bank , Hamiltonganj** branch vide **A/C No . 50160004702494**, (IFSC Code – **BDBL0001140**) in favour of **“The Executive Officer, Kalchini Panchayat Samiti** or deposited through RTGS/NEFT/CBS system in the said A/C. The Serial No. of the work along with the NIT No. and name of Bidder should be mentioned clearly on the deposit challan, Payment made otherwise will be rejected.**
- ✓ **The Serial No. of the work along with the NIT No. and name of Bidder should be mentioned clearly on the back of the instrument including SI No. of the EMD. Payment made otherwise will be rejected.**
- ✓ **The scan copies of the following shall have to be uploaded in the Technical documents Folder:**
  - ❖ Copy of valid PAN Card issued by IT Department, Govt. of India.
  - ❖ Copy of Valid 15-digit Goods and Services Tax Payer Identification Number (GSTIN) Certificate.
  - ❖ Copy of Valid upto date Professional Tax clearance Certificate.
  - ❖ Income Tax return /Acknowledgment receipt (Last Year)
  - ❖ Valid Trade Licence.
  - ❖ Proper Credential Certificate from any Govt. or Quasi Govt, Department Signed by the competent authority. Payment certificate in lieu of credentials will not be accepted . In addition , Payment certificate may also be submitted for successfully completed the work along with the date of completion of the work.
  - ❖ Work Order of the works against which the credential certificate is being submitted .
  - ❖ In case of Partnership Firm / Registered Company, the intending Tenderers are requested to submit the copy of the DEED of partnership / relevant documents in support of proof of so.
  - ❖ Earnest Money and Processing Fee: Serial number of the work should be clearly mentioned on the Bank deposit Challan & Scanned copy of the same challan should be uploaded in the folder of technical bid. Payment made otherwise will be rejected.
  - ❖ Registered Engineer’s/Labour Co Operative Societies are required to submit the eligibility certificate( for being entitled to participate in this tender for the period it is meant for ) from the respective ARCS.
- ✓ **Terms and Conditions :-**
  - ❖ **Each applicant can apply for 2(two) no. of works as mentioned in Annexure under this NIT.**
  - ❖ The intending tenderer in the same name and style should have achieved annual turnover of the year for 100 % of proposed contract.
  - ❖ **Agreement :**The Successful Tenderer, herein after called the Contractor, will have to execute an agreement within 7 (seven) days on a Non Judicial Stamp as per rules, and shall have to be
  - ❖ **Punishment:** In the event of failure to execute formal tender agreement within the allotted time or failure to execute proportionate work within proportionate time, the agency will be liable of punishment as per rules.
  - ❖ **Acceptance:** This authority does not bind himself to accept the lowest offer and reserves the right to accept any offer and to reject any *or* all the offers without assigning any reason.
  - ❖ **Labour Welfare Cess:** The successful contractor/ *Firms*l Regd. Co-Operative *Society*l Un-Employed Eng.Co-Operative Society should obtain Registration from the Regional Labour Offices at Assistant Labour Commissioner, Jalpaiguri/Alipurduar for each and every works. At the time of payment of the bill to the

working contractor @ 1.00 % (at the rate of one percent) Labour Welfare Cess Should be deducted from the bill .

- ❖ Necessary deduction : GST, Income Tax etc. will be deduct as per Govt. norms , and security Deposit @ 8 % of the value of work will be deducted from the bill.
- ❖ No materials, Tools & Plants will be supplied by the undersigned.
- ❖ Rate should be quoted on percentage basis & should be written both in figure and in word.
- ❖ The Security Deposit money of Successful bidders will be released after one year of completion of works for Road Project, Bridge & six months for Building Project and Repair Works.
- ❖ The intending Bidders must inspect the alignment of the proposed road and other site condition before quoting their rates.
- ❖ All the related documents are to be produced IN ORIGINAL to this office as and when will be asked.
- ❖ Payment will depend on availability of fund and no claim whatsoever will entitled for delay payment, if any. Intending tenderers may consider these criteria while applying for permission and while quoting their rates.
- ❖ Tenders for any supplementary item of work not provided in the estimate but finding a place in the schedule of rates will be subjected to be same percentage reduction / increment in rates i.e. applicable in the original tender.
- ❖ All the Intending Tenderers are requested to visit the sites of works priort to the submission of Tender at their own effort and interest
- ❖ In case of any day, meant for this tender (Only Bid Opening), appears to be an unscheduled holiday, the next working day will be treated as scheduled/prescribed day for the same purpose.
- ❖ Bid Validity 180 days after submission of bid.
- ❖ No preconditioned tender will be accepted.
- ❖ All the rates of works are inclusive of all taxes, cess, levy, royalties, transportation, loading, unloading, stacking, etc including all other incidental charges therein .
- ❖ Successful tenderers will be required to produce valid registration Certificate & Labour Licence from respective Regional- Labour Offices as per current Labour Regulation Act.
- ❖ Escalation will not be entertained by the authority.
- ❖ The authority reserves the right to accept or reject any or all the tenders without assigning any reason. And the right to add alters or deletes any of the conditions & terms, laid above, is also reserved.
- ❖ In Case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to conform to the prevailing relevant schedule of rates and / or technically sanctioned estimate.
- ❖ Kalchini Development Block does not take any responsibility for the delay caused due to non- availability of internet connection traffic jam etc. For the online bids. Both, the Contractor and the employer have agree that it is not feasible to precisely estimate the amount of losses due to delay in completion of works and the losses to the public and the economy, therefore, both the parties have agree that the contractor shall pay liquidated damages to the Employer and not by way of penalty, at the rate per week or part thereof stated in the contract data for the period that the completion Date is later than the Intended Completion Date. Liquidated damages at the same rates shall be withheld if the Contractor fails to achieve the milestones prescribed in the Contract data However, in case the Contractor achieves the next milestone the amount of the liquidated damages already withheld shall be restored to the Contractor by adjustment in the next payment certificate. The employer and the contractor have agreed that is a reasonable agrees amount of liquidated damages and the total amount of liquidated damages shall not exceed 10% of the contract price. The employer may deduct liquidated damages from payments due to the contractors. Payment of liquidated damages shall not affect contractors other liabilities. If the Intended Completion Date is extended after liquidated damages have been paid, the Engineer shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate.
- ❖ Any concealment of fact will be seriously viewed and all tender papers submitted by the agency will be treated as Informal & his / her earnest money will be forfeited.
- ❖ The Intending bidders should clearly understand that whatever may be the outcome of the present invitation of bids, no cost of bidding shall be re- imbursed.
- ❖ **Work Order will be issued after receiving sanction of fund .**
- ❖ If any tenderer withdraws his offer before acceptance or refuse without a reasonable time withoutgiving

any satisfactory explanation for such withdrawals, his earnest money shall be liable for forfeiture and shall be disqualified from submission tender in this office for a minimum period of 1 (one) year.

- ❖ M.S/Deformed bars for Reinforcement shall be as per I.S 432 (Part - I) 1982/ 15-1139-1966 or I.S 1786-1985 (Fe 415). Tested Rod have to used, Test Certificate to be submit to the Site-in-Charge before use at site..
- ❖ Cement have to be supplied & used by agency as per I.S 8112-1989.
- ❖ Royalty money for required quantity of materials to be paid to proper authority for each and every work separately, otherwise it will be deduct from the bill
- ❖ In case Road Construction/Repairing Works/Building Works/Culvert & Bridge Works/Drainage Scheme etc ,The machineries like Vibratory Roller/Static Roller(8\_10 T) /Rotovator/Spot Mix Plant/Tar Boiler /Mixer Machine/Vibrator etc . if required must be provided by the concerned Agency .
- ❖ Guiding Schedule of Rate & Supplementary Items Works :-

#### **Road & Bridge Work**

Schedule of Rates for Road and Building Works w.e.f. 30-08-2018

#### **Building and S&P Works**

PWD Schedule of Rates for Building and S&P Works w.e.f 01-11-2017 [This Notice Inviting Tender will be treated as part of the Tender Document.

#### **N.B.**

A bid for which quoted percentage rate, is lower than 10 % of the provided price schedule rate, the bid will be considered as unbalanced bid. Moreover no bid will be accepted for which quoted percentage rate is above than provided price schedule rate.

The Hard Copies all uploaded documents should have to be produced to the under signed as and when will be required.

This Notice may be seen on Website: - [www.wbtenders.gov.in](http://www.wbtenders.gov.in)

#### **LIST OF IMPORTANT DATES OF BIDS**

1.	Name of Work :	As mentioned in Annexure to NIT No. <b>05/KCN/E-TENDER/2021 Dated 05/02/2021.</b>	
2.	Period and Time for download of Bidding Documents :	From 08-02-2021 To 15-02-2021	Time - 17:00 Hrs Time – 17:00 Hrs
3.	Date and Time of Submission of Bids :	From 08-02-2021 To 15-02-2021	Time - 17:00 Hrs Time – 17:00 Hrs
4.	Date and Time for Opening :	As follows	
a)	Technical Bids	Date : 17-02-2021	Time – 17:00 Hrs
b)	Date of publication of Technically Qualified Bidder	Date & Time will be communicated later on.	
c)	Date and Time for opening Financial Bids	Date & Time will be communicated later on.	
5.	Place of opening bids	Office of the Block Development Officer, Kalchini.	
6.	Officer inviting Bids	Block Development Officer, Kalchini Development Block, Dist. Alipurduar.	

**Executive Officer  
Kalchini Panchayat Samiti**

**Memo No. 442 /(15)/KCN**

**Date: 05 /02/2021**

Copy forwarded for information and wide publicity to:-

1. The District Magistrate, Alipurduar.
2. The Addl. Executive Officer, Alipurduar Zilla Parishad.

3. The Addl. District Magistrate, Alipurduar.
4. The Sub-Divisional Officer, Alipurduar.
5. The Executive Engineer, Alipurduar Zilla Parishad.
6. The D.P.L.O. , Alipurduar
7. The Block Land & Land Reforms Officer, Kalchini.
8. The Sabhapati , Kalchini Panchayat Samiti.
9. The Karmadhakshya, Puto-Karjyo-o-Paribahan Sthayee Samiti,Kalchini Panchayat Samiti
10. The District Information & Cultural Officer, Alipurduar.
11. The Assistant Labour Commissioner, Alipurduar
12. B.I.O. , Kalchini Panchayat Samity with request to Upload the Notice in the e-Tendering Portal of the Government of West Bengal and related others documents and also download the necessary documents related e-Tender Notice .
13. The H/C, Kalchini Development Block.
14. The Cashier cum Store Keeper , Kalchini Development Block with request to receive and preserve the earnest money and processing fees of Tender document.
15. The Office Notice Board.

**Executive Officer**  
**Kalchini Panchayat Samiti**