



**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE BLOCK DEVELOPMENT OFFICER**  
**KALCHINI, DIST. ALIPURDUAR**

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**Memo No.:- 1188 / KCN**

**Date:- 17/06/2021**

**NOTICE INVITING TENDER**

Sealed tender are hereby invited by the Block Development Officer, Kalchini from the bonafide, resourceful and experienced contractors for execution of the schemes mentioned work at ANNEXURE within Kalchini Development Block.

An application for tender paper will be received on 24/06/2021 to this office, during office hours up to 3:00 *p.m.*

Tender paper will be issued to the qualified contractors on 28/06/2021 to 4:00 *P.M.*

**ANNEXURE**

SL NO	Name of Scheme	Fund	Amount Put to the Tender in Rs.	Earnest Money in Rs.	Time allowed for completion	Eligibility	Remarks
1	Construction of Main Gate at Kalchini B.D.O. Office Premises under Kalchini Development Block.	Any available fund of this establishment.	2,40,470.00	5,000.00	60 days	40 % credential of same or similar type of work in a single compact work within five years from the date of this NIT	

Application should consist of Sale Tax, Income Tax, and Professional Tax clearance certificate, Pan Card, Copy of Valid 15-digit Goods and Services Tax Payer Identification Number (GSTIN) Certificate, Partnership Deed and other relevant papers in case of Registered Firm/Companies, Credential and payment certificate of same type of work done in original etc. **The original document will be returned to the Contractors and the attested photo copy will be retained by the undersigned.**

Tender paper should be submitted in sealed cover with the Serial No. of work(if any) super scribed on the cover in the Tender Box in this office of the undersigned on 30/06/2021 up to 2:00 *p.m.* Tender paper will be opened on the same day at 3:00 *p.m.* in presence of contractors. Contractors or his authority persons must be present at the time of opening the Tender process. Tender paper consists of tender form, terms and conditions and copy of tender notice etc. Earnest money for the amount mentioned against work should be submitted with the tender paper in N.S.C. with pledging in favour of Block Development Officer, Kalchini or D.C.R. in favour of undersigned. The rate should be quoted both figures and in words clearly in percentage basis of the estimated cost in the tender form and schedule also.

**: Terms and conditions for issuing of tender paper or as follows:**

1. The work must be completed within the stipulated time failing which panel measured will be taken.
2. Intending Tenderer will have to submit separate application for individual work on self-letter Pad for Purchase of Tender Document.
3. **Each applicant can apply for 1(one) no of work as mentioned in Annexure under this NIT.**
4. Credential of work prior to 17/06/2016 shall not be considered in any case.
5. No earnest money (DCR, NSC etc. of unaccepted bidders shall not be released until the issue of work order.
6. In case of successful tenderer 10% (Ten percent) security money will be deducted from each successive bill
7. and in that case earnest money (2.0%) already deposited will be taken into account and will be retained to this office for the period of six month from date of completion of work.
8. Before submission tender, the tenderer requested to inspect the sight thoroughly.
9. The undersigned also reserves the right to confiscate security money if the work is not complete within the

- stipulated completion period and also reserve the right to cancel the work order forth right.
10. Successful tenderer must execute an agreement on non judicial stamp paper worth Rs. 10.00 only within seven days after getting the acceptance and must maintain all the terms and conditions as laid down in the NIT and in the Tender from as well as satisfactory. Cost of stamp paper will be bear by the tenderer.
  11. In case of registered unemployed Engineers co-operative society & Labour co-operative society (a) Registration certificate, (b) up to date By-Law, (c) up to date audit report, (d) date of last A.G.M. and election of Board of Directors along with attested copies of relevant resolution , (e) NOC from ARCS, Jalpaiguri must be produced with the tender from along other documents as mentioned in this NIT, & (f) In case of successful Registered Engineers Co-Operative society earnest money @ 2.0% to be deposited before the issue of work order.
  12. If the tenderer withdraws his tender before it's acceptance or refusal without giving satisfactory explanation, for such withdrawal he shall be disqualified in future for making tender to this office.
  13. No materials, tools and plants will be supplied by the undersigned. In case of bituminous road & cement work no bitumen & cement will be issue from this establishment. Necessary Grade of Bitumen/Cement shall have to be arrange by the contractor/agency himself. Site In-Charge has got every right to see the stock and quality of Bitumen/Cement at contractor's/agency's site camp.
  14. Subletting of works is not permissible and in that case earnest money of the contractor/agency will be forfeited without assigning any reason thereof.
  15. Tender form will have to be sent by the registered post or by speed post or by hand it should reach to the undersigned before the schedule time mentioned for the last date & time of received for tender.
  16. The undersigned reserves the right to accept or reject any or all tender papers without assigning any reason what so ever.
  17. Tender paper along with other documents must be sealed. The name of wok, Sl. No. and NIT No. with must be super scribed on the body of the tender cover along with name and address & Phone number clearly.
  18. No payment will be made for the construction work without deduction of Cess @ 1% of the cost of the said construction.
  19. All the taxes will be deducted as per Government Norms.

  
**Block Development Officer**  
**Kalchini Development Block**  
**Kalchini: Alipurduar**

**Date: 17/06/2021**

**Memo No.:- 1188 /1(13)/KCN**

Copy forwarded for information with the request for wide publication to:

1. The District Magistrate, Alipurduar.
2. The Addl. Executive Officer, Alipurduar Zilla Parishad.
3. The Addl. District Magistrate, Alipurduar.
4. The Sub-Divisional Officer, Alipurduar.
5. The Executive Engineer, Alipurduar Zilla Parishad.
6. The Block Land & Land Reforms Officer, Kalchini.
7. The Sabhapati, Kalchini Panchayat Samiti.
8. The Karmadhakshya, Puto-Karjyo-o-Paribahan Sthayee Samiti, Kalchini Panchayat Samiti
9. The Pradhan, Latabari GP .
10. The Assistant Labour Commissioner, Jalpaiguri
11. The H/C, Kalchini Development Block
12. The Cashier cum Sore Keeper, Kalchini Development Block
13. The Office Notice Board.

  
**Block Development Officer**  
**Kalchini Development Block**  
**Kalchini: Alipurduar**